

Room Hire Charges.

dDeaflinks sub-groups

dDeaflinks own Sub groups who meet at the Centre regularly will pay £20 per session. This includes use of kitchen and Helen Simpson Room.

Other bookings

£20.00 per hour for each room, which include the Meeting room, Staceys lounge, Helen Simpson Room and the Hall. Any of these include use of the kitchen and Helen Simpson Room.

If you have been a member of dDeaflinks or of dDeaflinks sub-groups for at least one year, you may hire at the reduced rate of £10.00 per hour which includes use of the kitchen and Helen Simpson Room.

If you need to use the centre in the day to prepare food or set up, there will be an additional charge of £5.00 per hour plus one off fee of £10.00 to cover unlocking and locking the centre.

All room hire bookings are subject to a £50.00 deposit which will be returned if the room is left clean and tidy after your event.

Medium to long term private hires, by negotiation

Light refreshments can be provided at an additional cost.

Rules of Hire

dDeaflinks will not hire rooms for any group or meeting which we consider to be inappropriate.

Bookings should be made at least 2 weeks in advance, whenever possible.

All rooms must be left tidy after use.

Furniture must be put back in the same position as it was when you entered the room.

Group leaders/Contact persons are responsible for making sure that members of the group act responsibly at all times with respect for the furniture and fittings.

If children are present, please be aware you are also responsible for their safety and behavior.
dDeaflinks cannot allow the use of bouncy castles or other hired play equipment on the premises.

All food preparation must be done on the premises in the kitchen provided. Anyone wishing to prepare food at a different location will be asked to sign a disclaimer taking responsibility for any food hygiene issues that may occur.

In the case that a meeting/group is cancelled, group leaders/Contact persons are responsible for contacting the Centre at least one working day before the session on 01782 219161 (voice) or 01782 281125 (minicom only) or 07791459307 SMS – office hours only.

Our offices are open from 10.00am – 2.30pm, Monday – Friday.
All breakages/damages must be paid for; you will be invoiced for this.

Note: The Sports and Social club have their own disco which can be hired for events. The charges are £50.00 for regular SSC members and £75 for non-members.

If you are interested in hiring the disco equipment please tick in the box.

Hire the disco equipment

Please enter your information below

Name of the group

Contact name

Contact number

2nd Contact name

2nd Contact number

Date of room hire

Type of event

Disclaimer:

I/We wish to prepare food for the above event at a different location to dDeaflinks kitchen. I/We take responsibility for any food hygiene issues that may arise from this and understand the implications of this choice. In the event of an issue arising I/We take full responsibility.

Agree to the disclaimer information:

Name

Date